

COVID-19 RISK ASSESSMENT

CHURCH NAME: Corringham Evangelical Church

Activity:	Tot Spot
Description (including assumptions made for risk assessment):	Parent and toddler support group. Free play time with craft activity and refreshments.

Assessment date:	14/04/2021
New review due:	01/09/2021

Assessor(s):	Hollie Partridge
Reviewer(s):	Dave Partridge, Richard Partridge, Daren Partridge, Chris Mayers, Peter Abatan, Martyn Werrett

Hazard category	Ref.	Hazard description	Who might be harmed	Existing controls	Acceptable (Y/N)	Further actions				
						Description	Owner	Target date	Done	
Infected person attending event	1	Person infected with COVID-19 attends event, risking infection of others	Attendees	Group reminded to follow government guidance to self-isolate if displaying symptoms (high temperature, continuous cough, lost/altered sense of taste/smell) or having had a positive COVID-19 test. Anyone taken ill with COVID-19 symptoms during event is to be asked to go home and advised to follow government advice and seek a test.	Y	If tests positive would expect to be contacted by NHS Track & Trace and would then supply them with the appropriate details.				
Physical contact between persons	2	Transmission of COVID-19 through direct physical contact with an infected person	Attendees	Attendees advised prior to and at event to refrain from physical contact outside of households/support bubbles 2m distance between households if possible (or 1m plus mitigating measures such as face coverings). Attendees advised to bring hand sanitiser or make use of sanitiser provided.	Y	Guidance on control measures given as part of booking form. Attendees welcomed at door and reminded of guidelines.				
Airborne transmission	3	Transmission of COVID-19 through airborne particles between separate household groups of up to six	Attendees	Chairs are to be positioned with adequate distance between them. Attendees asked to select a chair on arrival and use only this chair during event. Children are not expected to maintain social distance. Adults are permitted to move around to assist their child but will be reminded to keep socially distanced from other families where possible.	Y	Hand sanitiser on entry and exit to building. Windows and door to outside area open. Must prebook.				
Airborne transmission	4	Transmission of COVID-19 through airborne particles within household groups of up to six	Attendees	Sensible hygiene to be observed (covering mouth and nose when sneezing, using tissues and disposing immediately). Attendees advised to bring hand sanitiser and use after touching face/before eating. No singing, chanting or loud talking.	Y	Hand sanitiser and disinfectant wipes positioned around the building out of reach of children.				
Surface transmission	5	Transmission of COVID-19 through shared objects	Attendees	Attendees advised to bring hand sanitiser or make use of sanitiser provided and use after touching face/before eating. Disinfectant wipes available throughout event for toys etc. Personal items to be kept with their owners or on their designated seat. Sensible hygiene to be observed (covering mouth and nose when sneezing, using tissues and disposing immediately). Toys will be quarantined for over 72 hours after each session.	Y					
Surface transmission		Surface transmission from high traffic touch points	Attendees	High traffic touch points (door handles, toilet door handles, craft table) to be wiped before and after event. Disinfectant wipes provided for cleaning prior to or after use at attendees discretion.	Y					

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Transmission to the clinically vulnerable	6	Transmission of COVID-19 to those who are clinically vulnerable	Clinically vulnerable attendees	Group reminded to follow government guidance if in high-risk/shielding categories (up to individuals to choose how to manage their own risk). High-risk volunteers not enlisted to run event. Clinically vulnerable should have been offered vaccination.	Y	No additional helpers to attend.			
Wider outbreak in community	7	COVID-19 case at event leads to potential wider outbreak in the community	Attendees and wider community	List of attendees kept to enable Track and Trace. Record to be kept for 21 days after event.	Y				
Wider outbreak in community		Local outbreak of COVID-19 raises baseline level of exposure at event	Attendees and wider community	Event to be cancelled in line with local guidance if required.	Y				
Other safety hazards arising from COVID-19 control measures		Contamination of refreshments by person who has COVID-19	Attendees	Disposable paper cups used. Drinks are 'help yourself' and taken at attendees own risk. Sanitiser available for use prior to handling thermos flasks. Biscuits to be left in packaging and taken at own risk.	Y	Sign asking attendees to sanitise prior to pouring drinks and reminding that they are at own risk. Bins emptied after event.			
Safety issues arising from lack of use of the building		Legionella poisoning from lack of regular water flow in pipes	Attendees	Hot water run from all drinking water and hand washing outlets for thermal decontamination for 5 minutes prior to event.	y				
Operational issues		Increased risk of airborne transmission from speaking in a raised voice for story telling	Attendees	Story and song time to be suspended until risk is reduced.	Y				
Other issues		Difficulty in maintaining social distancing at activity hotspots (craft/play dough table)	Attendees	Only two family groups permitted at table at one time. Chairs spaced to aid social distancing. Sanitiser and disinfectant wipes readily available.	Y	Leaders to monitor and intervene if area is too crowded.			